



North Reading Police Department



152 Park St. North Reading, Massachusetts 01864
Telephone 978-664-3131 Fax 978-664-3170

Mark A Zimmerman
Chief of Police

ICE CREAM TRUCK PERMIT Instructions

This application is a "fillable PDF" form which means you can fill it out on your computer. Read all information below and fill out all applicable data on page 2 ONLY. If approved, your request for an Ice Cream Truck Permit will be issued under the authority of Police Chief Mark A. Zimmerman and will be valid only in North Reading provided the restrictions below are followed:

1. Each applicant may ONLY solicit between 8:00 a.m. and 8:00 p.m. until December 31, this year.
For special events, you may NOT solicit after 8pm WITHOUT written authorization from Chief Zimmerman.
2. EACH person who will be in the ice cream truck must apply separately.
3. The permit shall be conspicuously displayed and clearly visible at all times on the windshield of the soliciting ice cream truck while soliciting in North Reading.
4. The permit is subject to examination by any North Reading Police Officer or any other Law Enforcement Officer authorized to do so.
5. Any violations may result in the immediate suspension/revocation of the Ice Cream Permit and the permit holder may be assessed a fine of \$500.00.
6. The Permit is NOT valid until signed by the Permitting Authority.

Unless waived, each applicant understands as part of the permitting process, the North Reading Police Department shall, as authorized by Massachusetts General Laws Chapter 6, Section 172B 1/2, conduct state and federal fingerprint-based criminal history checks for each individual applying for a permit to become an ice cream truck vendor.

There are 2 non-refundable fees charged per applicant for the record background checks.

\$ 70.00 bank check or money order payable to: Town of North Reading (no personal/business check allowed)

\$ 30.00 bank check or money order payable to: Commonwealth of MA (no personal/business check allowed)

Each applicant understands that false, inaccurate or misleading information will be grounds for the permit to be denied or revoked.

When completed, email this whole completed application to recordsrequest@nrpd.org

Photos of your Government Issued ID and a photo of you will be taken during the fingerprint appointment.

Once the application is received, a permitting officer will contact you within 10 days to setup a time to be fingerprinted and to complete the permitting process.

If you have any further questions contact Lt. Joseph Thibodeau at 978-357-5030 or jthibodeau@nrpd.org

Applicant: _____



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ICE CREAM TRUCK Application

Instructions: Read and fill out below all applicable information only on this page.

Date of Application:

New Applicant? or Renewal? If renewal previous North Reading Permit #:

If you have another (city/town) ice cream permit #: From: Expires:

Applicant Name: DOB: Phone:

If you have been known by another name list:

SS#: Driver's Lic. #: State: Email:

Home Address:

Are you a sex offender as defined by MGL Chapter 6, § 178(c)? No: Yes:

Are there currently any sex offense charges pending against you? No: Yes:

If you answered yes to Questions 2 or 3, please provide below an explanation.

Will you be driving the truck? No: Yes:

Business Name: Phone 1: Phone 2:

Website: Email:

Owner's Name: Phone 1: Phone 2:

Email:

Business Address:

Supervisor's Name: Phone 1: Phone 2:

Email:

**This Ice Cream Truck Permit is authorized by North Reading
Police Chief Mark A. Zimmerman and is valid only in
North Reading provided the applicant follows all the restrictions below.**

1. I may ONLY solicit between 8:00 a.m. and 8:00 p.m. until December 31, 2021.
I may not solicit after 8pm WITHOUT written authorization from Chief Zimmerman.
2. I understand that ONLY the person listed on the front of this permit is allowed to be in the truck while soliciting. A permit MUST be issued and displayed for EVERY person who intends to engage in ice cream truck vending and I as the permit holder am responsible.
3. I will make sure the other side of this permit is conspicuously displayed and clearly visible on the dash/windshield of the soliciting ice cream truck at all times while soliciting.
4. I understand this permit is subject to examination by any North Reading Police Officer or any other Law Enforcement Officer authorized to do so.
5. I understand that this permit is subject to confiscation and suspension/revocation for any violation of the above restrictions.
6. I understand that WHOEVER violates Massachusetts 520 CMR 15.03(1) and (2) shall be assessed a fine of \$500 and each day may be considered a separate violation.
7. To speak with a supervisor an officer may call:

Applicant's Name:

Applicant's Signature

Date:

Permit Approved by:

Permit approved by Signature

Date: