



# North Reading Police Department



150 Park St. North Reading, Massachusetts 01864  
Telephone 978-664-3131 Fax 978-664-3170

Michael P. Murphy  
Chief of Police

## Request for Police Report

Date of Request: \_\_\_\_\_

### Requestor Information:

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Phone No: \_(\_\_\_\_)\_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### Please select one option below:

I would like the report mailed to me. YES / NO

I would like to pick up the report. YES / NO

### Requested Report Information [Please complete as much as possible]:

Date of Report/Incident: \_\_\_\_\_ Case/Incident #: \_\_\_\_\_

Type of Report/Incident: \_\_\_\_\_

Name of Involved Party: \_\_\_\_\_

Once your request is submitted, we will respond to you within 10 business days for the report[s] you have requested.

**Pursuant to Massachusetts General Law, Chapter 66, Section 10, The North Reading Police Department reserves the right to impose additional fees for time needed to search for records, review and remove sensitive information that is not available to the public.**

Employee Receiving Request: \_\_\_\_\_ Date: \_\_\_\_\_

**Please forward ALL requests to Lt. Kevin Brennan**

**Office: 978-357-5071**

**Fax 978-357-5092**

**E-Mail: KBrennan@nrpd.org**